

**CLIENT FAMILIARITY INDEX (CFI) FORM**

**PART A: PERSONAL DATA**

1. Surname \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_
2. Date of Birth \_\_\_/\_\_\_/\_\_\_ Place of Birth \_\_\_\_\_
3. Gender Male  Female  Marital Status \_\_\_\_\_
4. Nationality \_\_\_\_\_ State of Origin \_\_\_\_\_ L.G.A \_\_\_\_\_
5. Current Home Address \_\_\_\_\_
6. Postal Address \_\_\_\_\_
7. Email \_\_\_\_\_ Tel \_\_\_\_\_
8. Name of Next of Kin \_\_\_\_\_  
 a) Email \_\_\_\_\_ (b) Tel \_\_\_\_\_
9. Name of Beneficiary \_\_\_\_\_ Relationship \_\_\_\_\_  
 a) Email \_\_\_\_\_ (b) Tel \_\_\_\_\_

**PART B: EMPLOYMENT DETAILS**

1. Name & Address of Previous Employer \_\_\_\_\_  
 \_\_\_\_\_ Job Title \_\_\_\_\_
2. Name & Address of Present Employer \_\_\_\_\_  
 \_\_\_\_\_ Job Title \_\_\_\_\_  
 (a) Salary Scale \_\_\_\_\_ (b) Grade Level/Step \_\_\_\_\_  
 (c) Annual Emolument \_\_\_\_\_ (d) Rate of Contribution \_\_\_\_\_
3. Attach any one of the following as Proof of Address:
  - Utility Bill
  - Valid Driver's License (Not Expired)
  - Recent Tenancy Agreement
  - Voters Card
  - National ID Card
  - Active Bank Statement (Within the past 3months) containing Current Address
4. Attach any one of the Following Personal ID Document:
  - International Passport
  - Official/Company ID Card
  - Driver's License
  - National ID Card

\_\_\_\_\_  
 Client's Signature

\_\_\_\_\_  
 RSA PIN

\_\_\_\_\_  
 Date

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**OFFICIAL USE ONLY**

1. Staff/Sales Agent Name \_\_\_\_\_
2. Designation \_\_\_\_\_

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Customer Care Unit

\_\_\_\_\_  
 Enrollment Unit